

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY PRIOR TO COMPLETING THIS APPLICATION!!!

Dear Exhibitor—

On Saturday, October 3, 2009, Tremper's Academic Affairs-Renaissance Committee will be sponsoring its 6th Annual Craft & Gift Fair. The fair will be located on the first floor of Tremper High School at 8560 26th Avenue, Kenosha, WI. The time of the fair is 9:00 am until 3:00 pm. Setup is on Saturday, October 3rd from 7:00 am. until 9:00 am. Exhibitors must be set up before 9:00 am and may not take down their exhibit (**unless sold out**) before 3:00 pm.

We will advertise our fair in local newspapers (Racine and Kenosha) and will also place posters, flyers and yard signs in businesses in the Kenosha/Racine area.

Food and beverages will be available for purchase. Complementary coffee and sweet rolls will be provided during setup time.

Along with the fair, there will be a book sale to benefit the Renaissance Program

FEES AND APPLICATION PROCESS

Space fee \$40.00
Table fee \$15.00
Electric fee \$5.00

All entry fees are non-refundable.

Applications will be accepted until the fair is full. We will be accepting and assigning spaces on a first come, first serve basis. **Thus, early submission of application is suggested.**

ALL EXHIBITOR GUIDELINES

This fair will be juried. All applicants must send four photos of their work. At least one photo must be of the overall display. Be sure to label all photos with your name and address. All photographs will be returned during the day of the craft fair. This is to verify items being sold are within the guidelines. (**Previous Tremper Fair exhibitors do not need to submit photos.**)

CRAFT EXHIBITORS: Craft exhibitors are artists or craftsmen who exhibit and sell work which they design and make themselves.

GIFT EXHIBITORS: Gift exhibitors (commercial) are those who display and sell items made by others and are commercially produced. Gourmet foods fall into this category.

Exhibitors will be categorized as **CRAFT OR GIFT** exhibitors. **Craft and Gift exhibitors will be located in separate areas.**

Applications may be rejected if the presentation does not conform to the guidelines as set forth in this brochure. Exhibitors may be asked to remove items from displays that do not meet guidelines.

Applicants who are not accepted will have their checks returned promptly.

Exhibitors must remain in the established space at all times. Space size is 90 square feet. (9' X 10') Exhibitors may rent more than one space.

MAILING INSTRUCTIONS

Submit all applications to the following address:

**Tremper Craft Fair
8560 26th Avenue
Kenosha, Wisconsin 53143
Attention: Media Center**

If you have any questions, please contact us at 1-262-359-2367 or email tremperfair@kUSD.edu

Tremper's Annual Craft & Gift Fair

Name _____
(Please list your name not a business name)

Address _____

City _____ State _____ Zip _____

Telephone: Home () _____

Work () _____

Email _____

Please list the items to be exhibited along with their price. Be specific – If your items range in price, list specifically items priced throughout the range.

Exhibitor's requests: (We can not guarantee special requests)

Space: (\$40.00 each)

Number of 9' X 10' of Spaces _____

Electrical: (\$5.00)

Table: (\$15.00)

Total Amount Enclosed: _____

Checks returned for insufficient funds will be considered a show cancellation but said exhibitor will be responsible for payments of a \$25.00 returned check fee.

Type of Craft or Gift

Please check all that apply:

- Basketry
 - Candles, Wax products
 - Ceramics
 - Crocheted, Knitted
 - Dolls
 - Framed Art
 - Floral
 - Food items (Gourmet, pre-packaged)
 - Gift items – describe _____
 - Holiday decorations
 - Jewelry
 - Metals / Iron works
 - Stained glass / Glass products
 - Photography
 - Paintings
 - Quilts, Needlework, Clothing
 - Soaps, Lotions
 - Woodworking / Furniture
 - Other (please describe below)
-
-

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For Office Use Only – Do not write below this dotted line

Date Received _____

Application Number _____

Booth Number _____

Check Information:

Check Number _____

Name on check _____

Institution: _____

Fair Information:

Photos Received: _____

Photos Returned: _____